



e x c e l l e n c e i n
EDUCATION



Campus Re-opening Guidelines

For Parents

ACADEMIC YEAR 2020-21



A Message from the Head of Academy

Dear Parents,

I am delighted to announce that the Aga Khan Academy Maputo will be opening its gates for students and staff on Monday 2 November. It has been more than seven long months since the campus was available for student learning, and we are now ready to begin a phased re-opening of the Academy.

We know that during the period of virtual learning, we have been able to keep our spirit and sense of community alive. It is our intention to build on this as the community returns to the campus over the coming weeks. We especially look forward to welcoming our new students and their families to our community, as well as to seeing familiar friends and faces.

We know that return to school is not possible for some members of our community, so we will ensure that for those unable to travel we will continue to run an online programme. As you might imagine, running a virtual programme alongside face to face teaching will be challenging. With your help and support, we are looking to ensure that our students can continue to enjoy their learning, in whatever form it takes.

In order to achieve this, we have carefully planned a programme that starts with students returning for one day a week. This will, we anticipate, run for two or three weeks before we start to increase the rates of attendance. Details that follow, outline clearly the phased re-entry of students and we look forward to seeing them. Please read this document carefully in order to understand the measures and arrangements that the Academy is taking to ensure a safe re-opening. Regular weekly communication with you will outline the phased entry details going forwards.

It is important for us to recognize that for some, a return to campus might create anxiety and stress. Our students may be concerned about many things. It is important, therefore, that we take the time to re-introduce them carefully and sensitively to our newly adapted learning environment. Above all, it is important that every member of the community takes responsibility for ensuring the physical and emotional health of our students. We will be taking these responsibilities very seriously in order to maximize the opportunity for a safe, secure and successful return to school. Please do help by preparing your child for a successful return.

We look forward to seeing you on campus!

Michael Spencer



Overview

On Monday, 2 November 2020, the Aga Khan Academy Maputo will begin its first phase of re-opening the campus for students in Grades 1-10, in line with government guidelines.

Our aim is to progress through a series of launch phases, gradually increasing the number of days students will spend on campus over time, allowing the entire school community to acclimatise to this new environment at a comfortable and safe pace.

Throughout these phases, students will be isolated as individual class groups to ensure their wellbeing. The Academy will constantly assess a number of risk factors, adjusting any re-opening plans as required to ensure the wellbeing and safety of our entire school community. Contributing risk factors may include any of the following, for example: outbreaks of infections on campus, the prevailing infection rate locally and nationally, guidance from government and international organisations and the availability of faculty and staff to operate the campus safely and effectively.

What does each phase mean?

Over the coming months, we will gradually progress from the Red phase (current) to the Green phase (back to normal operations). An explanation of what each phase entails can be found below.

1. RED PHASE

Campus closed to students. Limited Faculty Access. All teaching will take place online.

2. ORANGE PHASE

Campus open for Grade levels 1-10 one day each week. Faculty Access with protective measures in place. The remaining four days of the week will be taught online.

3. YELLOW PHASE

Campus open for Grade levels 1-10 on more than one day each week dependent on risk. The remaining days of the week will be taught online.

4. GREEN PHASE

Campus open for Grade levels 1-10 every day.



Campus Re-opening Guidelines for Parents

SCHEDULE FOR ON-CAMPUS ATTENDANCE

Schedule

On Monday, 2 November 2020, the Aga Khan Academy Maputo campus will re-open in the ORANGE PHASE for students in Grades 1-10, in line with government guidelines.

Our aim is to progress through a series of launch phases, gradually increasing the number of days students will spend on campus over time, allowing the entire school community to acclimatise to this new environment at a comfortable and safe pace.

1. RED PHASE - BEFORE MON 2 NOV

No classes being held on campus.

2. ORANGE PHASE - FROM MON 2 NOV

One PYP and one MYP grade attending each day. Remaining days are online learning.

MON	TUE	WED	THU	FRI
Grade 5	Grade 4	Grade 3	Grade 2	Grade 1
Grade 6	Grade 7	Grade 8	Grade 9	Grade 10

3. YELLOW PHASE - TBC

Multiple grades attending each day. Remaining days are online learning.

MON	TUE	WED	THU	FRI
Grades 2, 4 & 5	Grades 1 & 3	Grades 4 & 5	Grades 1 & 3	Grades 2 & 5
Grades 6 & 8	Grades 7 & 10	Grades 6 & 8	Grades 7, 9 & 10	Grades 9 & 10

4. GREEN PHASE - TBC

All grades on campus.

School Hours



We will follow the regular school timings. Gates will be opened at **7:15am**, classes will start at **7:40am** and pick up will be from **2:45pm to 3:00pm**. No extra curricular activities will take place until further notice.

Bus Service and Drop-offs

The Academy's school bus service will be operating, with some changes. Further information will be communicated to parents whose children take the bus in due course. For parents dropping their children to school, the following guidelines will apply:



- Cars will be required to wait in designated waiting areas, as communicated by the security staff.
- Parent(s) or guardian(s) are to remain in their vehicles at all times when dropping students off.
- All students and faculty will have their temperature checked upon arrival at the Academy. Any individual with a temperature of 37.5 celsius or above will not be permitted to enter the campus.

Mealtimes (Lunches/Snacks)

In accordance with Mozambican law, school lunches will not be provided until further notice. As such, parents will need to prepare packed healthy lunches for their children on the days they are attending classes on campus. Some suggestions include dry foods such as sandwiches (or fish fingers, chicken nuggets, etc), alongside a combination of salad, fruit, yoghurt, a juice box or water.



Please ensure your child's packed lunch also includes the required cutlery, as we are unable to provide this at present. Please also note there will be no reheating facilities available on campus.

We recommend also including some snacks for your child to consume during break times.

Stationery/Personal Belongings

Each student will be required to bring their own stationery to prevent the spread of any germs. We also request the stationery items and other belongings of the student be labelled with their name. Some items we suggest:



- Labelled pencil case with pencils, erasers, colored pencils, rulers, etc.
- Labelled water bottle.
- Labelled snack and lunch boxes.
- 2 x triple-layered cloth masks (must be labelled).
- Students in the Senior School are encouraged to bring their personal learning device (laptop or tablet) to school where possible.



Libraries and Communal Areas

The Junior School library will continue to operate with physical distancing and hygiene and sanitisation precautions in place. A temporary Senior School library will be set up near the Senior School building, with the same precautions in place.



Break times and Physical Education Lessons (PE)

Students will participate in structured playtime/break and Physical Education (PE) lessons, staggered by grade level when applicable.

In the Junior School, PE and break times will be combined to provide time for students to play, relax and move whilst remaining supervised and safe. Each class will have two supervised break time slots per day, which will be led by our PE teacher and supported by our Teaching Assistants.

In the event of multiple grades being on campus at the same time, only one grade level will be present in a space at any one time with no cross over in areas used by the Junior and Senior School. Teachers will also support students in learning socially distanced games and activities to play together (i.e., yoga, tennis and other non-contact games). The swimming pool will be out of use until further notice.

Additional distancing and hygiene procedures will be in place during these times. As a reminder, all student water bottles and masks must be labelled so they are not misplaced during these times.



Uniform and Clothing

Students are expected to comply with the Academy uniform and dress code requirements and ensure clean attire is worn each day.

We understand, however, that new students will not have had an opportunity to acquire school uniforms. Some students may have also outgrown their existing uniforms in recent months. Where this is the case, we request parents send their children to school in attire as close to the regular uniform as possible. For these students, we suggest:

- Plain white short-sleeve shirt/T shirt.

- Plain grey skorts / skirts (on the knee) or plain grey trousers for girls.
- Plain grey trousers for girls and boys.
- Plain black shorts for PE.
- Plain hat with name labels.
- Plain white or grey socks with black or white shoes.

Precautionary Measures: Physical Distancing

To ensure the safety of our students and teachers, physical distancing measures have been put in place around the Academy. These guidelines are as follows:

- Distance in classroom – Physical distancing will be in place within all classrooms, with desks being spaced at least 1.5 metres apart.
- Distance around campus – Each grade level will be supervised by teachers around different parts of the campus, with a 1.5 meters distance maintained at all times.
- Furniture and stairways/corridors – The furniture around the Academy has been rearranged to minimise the concentration of people in one area and to maintain physical distancing guidelines. The stairways and corridors have also been set as one-way for students and staff to move in one direction.
- Physical barriers – Physical barriers have been placed in the reception, library and other spaces to maintain physical distancing. We request students and staff to be mindful of these barriers.
- Water and sanitizers in classrooms – Each classroom will have water for students to fill their labelled bottles with, along with hand sanitiser. Protocols have been set in place on how to fill labelled bottles and how to use the hand sanitisers.



Precautionary Measures: Hygiene

Maintaining healthy hygiene is essential to ensure the safety of our students and staff. Please make note of the following guidelines that will take place at the Academy:

- Windows will be kept open in each room to increase air flow where there is no mechanical ventilation system in place.
- Teachers will supervise students during lunch and snack time to ensure no food, snack or drinks are being shared between students.
- Lunch and snack time will take place in classrooms.



Precautionary Measures: Sanitisation

Additional sanitisation measures have been put in place around the Academy to prevent the spread of germs and keep all students and staff safe. The following guidelines have been put in place:



- Regular sterilising and disinfection of classrooms, resources and equipment and shared spaces.
- All flat surfaces, door handles, tables and chairs and other high touch areas have been identified and will be cleaned and sanitised frequently throughout the day.
- Student work will be turned in to their teachers digitally to minimise the risk of touching and maintaining physical distance guidelines.

Precautionary Measures: Masks



- In accordance with Mozambican law, all students, teachers, administrative staff, support staff, security, parents, guardians and anyone on school grounds are required to wear a mask at all times.
- Masks must be cloth, triple-layered and labelled with the owner's name. We recommend parents keep four masks per child, sending each child to school with two of these masks.

Precautionary Measures: Infection Protocol

If a student displays signs of infectious illness consistent with COVID-19, they will be sent to the Academy nurse by a teacher or staff member. The Academy nurse will observe the student until transportation is arranged to send the student home or to seek emergency medical attention. Parents or guardians are notified by the Academy nurse of the ill student and are instructed to pick up the student from a designated pick-up area and requested to visit a doctor to determine if testing is needed.



If the student tests negative for COVID-19, they are required to stay home for 24 hours from when the symptoms started. Once the symptoms improve, the student may return to the Academy. However, if the symptoms persist or worsen, parents are requested to seek another health assessment for their child.

If the student tests positive for COVID-19, the Academy nurse will generate a list of close contacts the ill student was in contact with. This will be communicated to the Academy leadership, teachers, parents and the child's classmates of the Academy. The close contacts will be notified and advised to stay home and quarantine for 14 days, as well as to consult with a doctor and determine if testing is needed. Members of the close contact's household are requested to quarantine for 14 days as well. Once the quarantine period is over and the student has met the criteria of the health checklist with no symptoms being present for at least 10 days, the student may return to the Academy.

Checklist for Parents

Don't forget the below items when your child is studying on campus:

- Snack box and Lunch Box – Labelled.
- Water Bottled – Labelled.
- Backpack with labelled Stationery (Pencil, pens, colors, markers, erasers, notebooks etc.).
- 2 x triple-layered cloth masks labelled with your child's name, in a cloth bag (also to be labelled).
- A hat – Labelled.
- A capulana – Labelled.
- Students in the Senior School are encouraged to bring their personal learning device (laptop or tablet) to school where possible.

And, don't forget to check:

- That your child is coming to campus on the right day (see the timetable on page 5).
- That your child is in good health and is not displaying any COVID-19 symptoms or a temperature of 37.5 degrees celsius or above.